

TO: All Tenants  
FROM: Management Team  
SUBJECT: HAZARDOUS CHEMICAL INVENTORY/MSDS REQUEST

As required under OSHA's Hazard Communication Standard (29 CFR 1910.1200), please provide us with MSDS's (Material Safety Data Sheets) for any and all hazardous chemicals you or your vendor services might use or bring on-site as part of your routine tasks (blueprint chemicals, restaurant/cafe special solvents, paint, chemicals used for furniture refinishing, etc.). Please note that consumer products (copy machine toner, scouring cleanser, etc.) are not covered by the Standard.

Please forward to the property management office the following:

- A list of hazardous chemicals used or stored.
- An MSDS for each chemical. These can be obtained from your supplier of the products.

Please do not hesitate to call the property management office at 206.215.9880 if you have any questions.

Tenant: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_ No, we use no hazardous chemicals.

\_\_\_\_\_ Yes, attached is a list of chemicals used and an MSDS for each.

In the event you should have any changes to the above information, please keep the Management Office informed.

Please return by e-mail or U.S. Mail to:  
CTPF Waterfront Place Corporation  
11235 SE 6<sup>th</sup> St, Suite A200, Bellevue, WA 98004  
Phone: (206) 215-9880 Email: [tjones@pinnacle-commercial.com](mailto:tjones@pinnacle-commercial.com)