

## HOLIDAY CLOSURE SCHEDULE

Please let us know what the holiday schedule is for your firm at your earliest convenience. This will assist us in planning any special arrangements that we need for your firm.

**TENANT NAME:**

	<u>Building Will Be</u>	<u>Your Firm Will Be</u>	<u>Note Early Closing Time</u>
January ____, Martin Luther King	Open	_____	_____
February ____, President's Day	Open	_____	_____
May ____, Memorial Day	Closed	_____	_____
July 4, Fourth of July	Closed	_____	_____
September ____, Labor Day	Closed	_____	_____
October ____, Columbus Day	Open	_____	_____
November ____, Veterans Day	Open	_____	_____
November ____, Thanksgiving Day	Closed	_____	_____
November ____, Day after Thanksgiving	Closed	_____	_____
December 25, Christmas Day	Closed	_____	_____
January 1 New Year's Day	Closed	_____	_____

In the event you should have any changes to the above information, please keep the Management Office informed.

Please return by e-mail or U.S. Mail to:  
 CTPF Waterfront Place Corporation  
 11235 SE 6<sup>th</sup> St, Suite A200, Bellevue, WA 98004  
 Phone: (206) 215-9880 Email: [tjones@pinnacle-commercial.com](mailto:tjones@pinnacle-commercial.com)

